



# Weston's Client Portal - Overview

Weston has partnered with **Envestnet | Tamarac™**, a leading provider of integrated and web-based portfolio and client management software, to maintain a client portal for Weston Financial clients. The secure portal allows you to review account reports and other documents online at any time, as well as communication tools to interact with your Weston counselor.

**Please note: In order to access the Client Portal, you should use one of the following supported browsers:**

- For Windows: Internet Explorer 11, Edge, Chrome, or Firefox
- For Mac: Safari 9.1.2 or later

## Initial Sign-In

The first sign-in to your Client Portal is a **simple three-step process.**

1. Click on "Set New Password" link in initial email.
2. Establish and confirm new password.
3. Sign in to your Client Portal using the email address associated with your Weston account(s) and your newly created password.

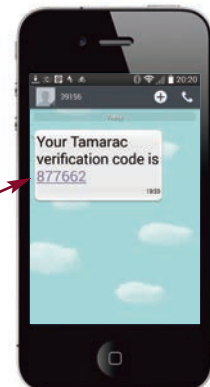
Answer three Challenge Questions for your online security

The first time you sign in to the Client Portal, you will need to answer three **Challenge Questions** for security purposes. If you ever sign in to the Client Portal from an unrecognized device, you will need to answer one of the Challenge Questions to gain access to the Portal. If you opt-in to SMS Messaging (see below), a code will be sent to your mobile phone.

## SMS Set-Up

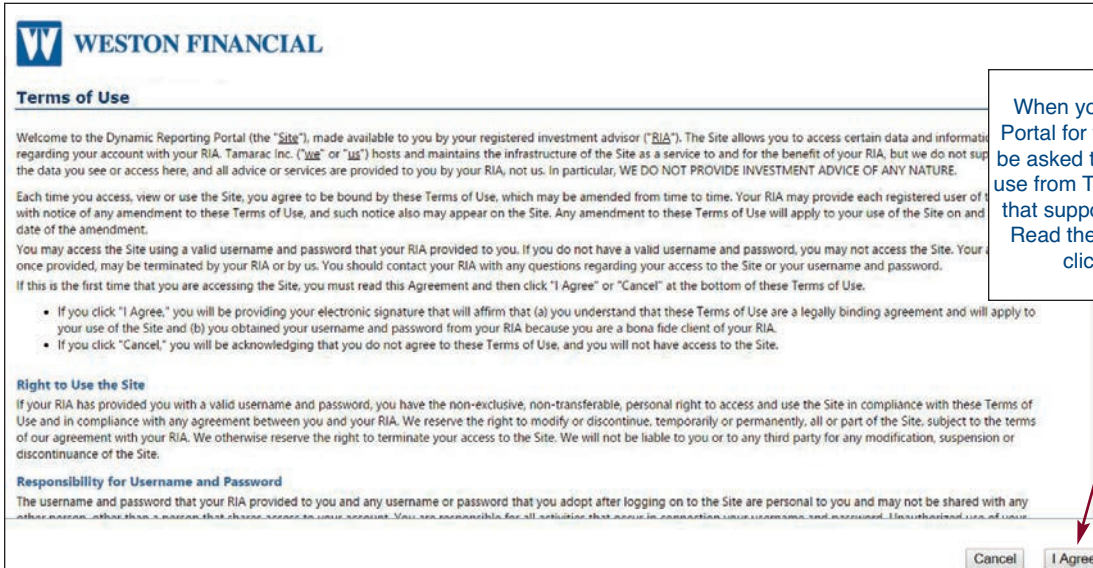
You may opt-in to sign up for **SMS Messaging through your mobile phone** by providing your mobile phone number, typing in the code sent to your mobile phone, then clicking "Save."

When you opt-in to SMS Messaging, we will send you a text to confirm your sign-up



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# Terms of Use

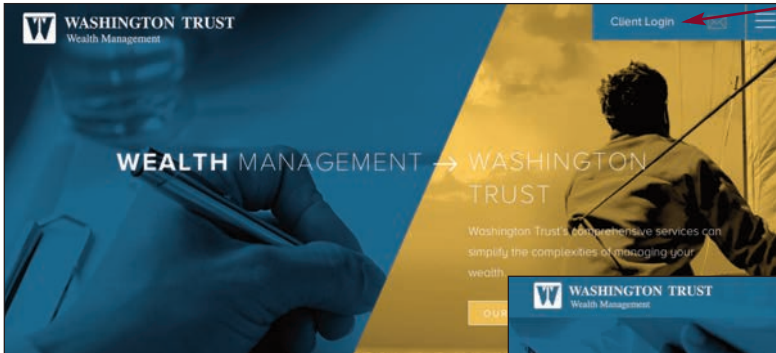


When you access the Client Portal for the first time, you will be asked to accept the terms of use from Tamarac, the company that supports the Client Portal. Read the Terms of Use, then click on "I Agree."

# Website Log-In

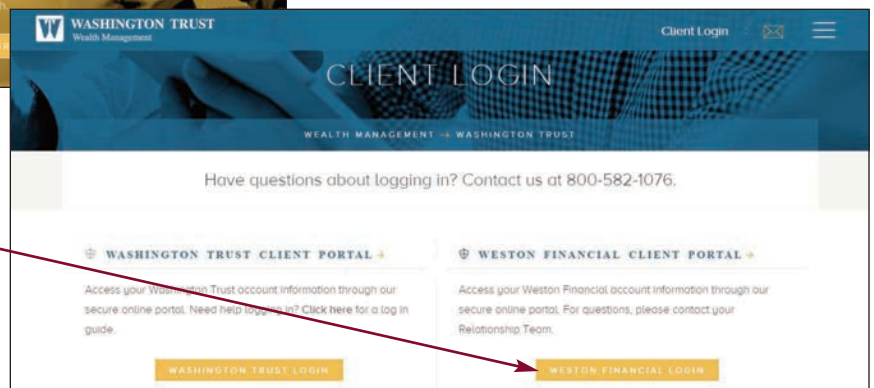
Once you have completed the initial log-in process, you may access the **Client Portal** anytime through our enhanced website at [www.washtrustwealth.com](http://www.washtrustwealth.com) or [www.westonfinancial.net](http://www.westonfinancial.net).

## Home Page



Click here to access the Client Log-In Page

## Client Login Page



Click here to access the Client Portal through our website

# Data



Data will be refreshed daily, typically by 9:30am EST. The as-of date for data will be displayed in the upper right hand corner of the Client Portal. During the "Refresh" process, your Client Portal will be unavailable.

## Dashboard

Your **Dashboard** consists of a **Menu Bar** at the top; a search function for selecting data for one account or in aggregate; three **"Tiles"** with key financial metrics, and **Quick Links** to our most popular **Reports**; and an asset allocation wheel chart and table summary. You can expand the **Managed Market Value** and **Cash Flow Tiles** into detailed reports by clicking on the arrow icon in the upper right of the Tile or you can hide the Tiles by clicking on the "Hide Tiles" link above the right Tile.

The screenshot shows the Weston Financial dashboard interface. Callouts point to the following elements:

- Dashboard button**: Located in the top left corner of the menu bar.
- Click through this Menu Bar to access all views**: Points to the menu bar containing ACCOUNTS, REPORTS, DOCUMENTS, and SERVICE TEAM.
- Account Data to display**: Points to the account name and search field at the top.
- Quick Links**: Points to the 'ASSET ALLOCATION' link below the Daily Change tile.
- Hide Tiles**: Points to the 'HIDE TILES' link above the Cash Flow tile.
- Tiles**: Points to the three main data tiles: DAILY CHANGE, MANAGED MARKET VALUE, and CASH FLOW.
- Click on the arrow to show expanded report.**: Points to the expand icon on the right side of the MANAGED MARKET VALUE tile.

The dashboard displays the following data:

- DAILY CHANGE**: Net TWR  $\downarrow 0.47\%$  (Prior Day)
- MANAGED MARKET VALUE**: 6,515,642
- CASH FLOW**: Cash Inflows: 125,968; Cash Outflows: (487,977) (Year to Date)
- ASSET ALLOCATION**: A donut chart and table showing the distribution of assets across different classes.

Broad Asset Class	Current Value	Current Percent
Domestic Equity	3,420,698.29	52.50%
International Equity	339,685.55	5.21%
Cash	311,405.10	4.78%
Alternative	489,127.83	7.51%
Fixed Income	1,344,049.05	20.63%
Hybrid	610,445.09	9.37%
<b>TOTAL</b>	<b>6,515,410.91</b>	<b>100.00%</b>

## Menu Bar

There are four tabs and a Dashboard Button at the top of the screen:

- **Dashboard Button** - Returns you to your home page
- **Accounts** - Lists your accounts
- **Reports** - Displays all available reports individually
- **Documents** - Allows access to documents posted by your counselor, as well as those documents you post for your counselor
- **Service Team** - Provides contact information for your Weston Team

## Documents

The **Documents tab** enables you to **view documents posted to you by your counselor**. You may also **post documents to your counselor**. For example: your counselor may post a document that requires your signature. You can open the document, sign it, and post it back to the Client Portal for your counselor to view.

Each quarter we will post our **Perspectives & Planning newsletter** on this tab for you to view, download, or print.

The screenshot shows the 'DOCUMENTS' tab selected in the menu bar. A callout points to the 'DOCUMENTS' tab with the text 'Click here for Documents view'.

The 'VAULT' section displays a list of documents with the following details:

File Name	Description
<a href="#">Perspectives &amp; Planning Newsletter - Fall 2016.pdf</a>	Perspectives & Planning Newsletter - Fall 2016
<a href="#">Perspectives &amp; Planning Newsletter - Summer 2016.pdf</a>	Perspectives & Planning Newsletter - Summer 2016
<a href="#">Perspectives &amp; Planning Newsletter - Spring 2016.pdf</a>	Perspectives & Planning Newsletter - Spring 2016
<a href="#">Perspectives &amp; Planning Newsletter - Winter 2016.pdf</a>	Perspectives & Planning Newsletter - Winter 2016
<a href="#">Weston Privacy Notice.pdf</a>	Weston Privacy Notice

## Quick Links to Reports

Navigate to detailed **Reports** via the Reports tab on the Menu Bar or click on the Quick Links in the middle of the **Dashboard**. Below are examples of the **Comparative Review** and **Realized Gains/Losses** reports. You can export the data from all **Reports** to an Excel spreadsheet using the link at the top right of the Report. The **Market Charts** allows you to input a security symbol and obtain performance information for the security sources from **Google Finance**. Clicking on security symbols within Reports also takes you to Google Finance information.

### Comparative Review

**WESTON FINANCIAL** ACCOUNTS REPORTS DOCUMENTS SERVICE TEAM DEMO ACCOUNT 1 Data as of 11/2/16

FIND DATA FOR Demo Account (DemoAccount01) Search accounts CHANGE HIDE TILES ^

**DAILY CHANGE** Net TWR **↓0.61%** Prior Day

**MANAGED MARKET VALUE** 6,472,458

**CASH FLOW** Year to Date  
Cash Inflows: 125,968  
Cash Outflows: (491,243)

ASSET ALLOCATION CURRENT HOLDINGS **COMPARATIVE REVIEW - YTD** CAPITAL FLOWS REALIZED GAINS/LOSSES YTD MARKET CHARTS

COMPARATIVE REVIEW - YTD for Demo Account (DemoAccount01)

Account	Account Type	12/31/15 Value	Net Contribution	Net Investment Gain	11/2/16 Value
Demo Account (DemoAccount01-A, Columbia Large Cap Growth)	REG	998,694	13	(80,020)	918,687
Demo Account (DemoAccount01-B, Morgan Stanley Fixed Income)	REG	1,938,314	(795,443)	31,981	1,174,851
Demo Account (DemoAccount01-C, Masstrapasqua Large Cap Core)	REG	792,128	0	28,657	820,785

**Quick Links**

**Easily download your account information into an Excel spreadsheet**

### Realized Gains/Losses

**WESTON FINANCIAL** ACCOUNTS REPORTS DOCUMENTS SERVICE TEAM DEMO ACCOUNT 1 Data as of 11/2/16

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ASSET ALLOCATION CURRENT HOLDINGS COMPARATIVE REVIEW - YTD **REALIZED GAINS/LOSSES YTD** MARKET CHARTS

REALIZED GAINS/LOSSES YTD for Demo Account (DemoAccount01)

REALIZED GAINS/LOSSES CAPITAL GAIN DISTRIBUTIONS

1-100 of 148 transactions Go to page: 1

Date	Open Date	Account	Description	Quantity	Net Proceeds	Cost Basis	Short Term Gain/Loss	Long Term Gain/Loss	Total Gain/Loss
11/02/2016	02/09/2011	Demo Account (DemoAccount01-D, JP Morgan Mid Cap Value)	Amerisourcebergen Corp (ABC)	22.50	1,710.75	1,180.00		530.75	530.75
11/01/2016	05/22/2013	Demo Account (DemoAccount01-B, Morgan Stanley Fixed Income)	Connecticut St Ser D (20772GTQ1) 11/01/2023 5.000% Pre-Refunded 11/01/2016 100.00	62,500.00	62,500.00	70,898.75			(8,398.75)

**Quick Links**

**Easily download your account information into an Excel spreadsheet**

For more information, contact Weston Financial at 781-235-7055.